



NEW YORK REPORTS

PLATINUM AWARD CHAPTER

OCTOBER 2006



Dear Colleagues:

Fall is clearly upon us! As the leaves change color and the days are getting shorter, we look forward to the upcoming holiday season and to providing you with

more great training and networking opportunities. Since the last newsletter, we held four events.

- On September 28th and October 26th, Mark Arning hosted General Auditor Roundtable meetings. At the September roundtable meeting, the Chief Audit Executives discussed various challenges facing Internal Audit programs, including audit staffing, timely audit reporting, and external quality assessments. At the October roundtable meeting, Professor Glen Gray facilitated a focus group on the impact of SOX. Special thanks to Mark for making these events a success!
- On October 13th, Randy Marchany presented the topic 'Auditing Wireless Networks'. The luncheon speaker was Nicole Silsby from Deloitte & Touche, who discussed 'Assessing your Organization's Governance Process'. Both speakers did a wonderful job in leading these sessions.
- On October 24th, the NY Chapter provided its members with a free two-hour Business & Industry CPE training session on the "Top 10 IT Security Audit Challenges, Insights, Experiences & Practical Solutions." This session was led by Sarah Adams, the National IT Internal Audit Director, and Larry Samano, an Enterprise Risk Services Senior Manager, from Deloitte & Touche. Much thanks to Deloitte & Touche for sponsoring this event.

Now on to upcoming events:

- CIA Review classes will be held on **Monday, October 30th through Thursday, November 2nd**. Roger

McDaniel will be the course instructor and New York Life will sponsor the facility location. Please see page 7 of this newsletter for more details.

In addition, in November, the NY Chapter will be hosting the CIA, CCSA and CGAP exams.

- Our next workshop and luncheon program is scheduled for **November 10th**. Steve Aduabato will be facilitating a morning session on 'Make the Connection: Improve Your Communication at Work'. During the luncheon program, we will honor the recent recipients of the CIA, CCSA and CGAP designations. This will be followed by a discussion by Mr. Aduabato on Communication Skills. The afternoon session will be led by Tom Pison, who will be discussing the topic "Negotiation Skills". The deadline for registering for this event is **Tuesday, November 7th**.
- On **December 11th**, the NY Chapter will conduct a 7 credit CPE event - 'Managing the Audit Function Leadership Symposium'. This symposium will be facilitated by Michael Cangemi, a past president of the NY Chapter, and the author of the book "Managing the Audit Function". The course will be geared to Audit Managers and limited to 30 attendees (first come basis). All attendees will receive a copy of the book. Details regarding this event can be found on page 3 of this newsletter. Register early to avoid being shut-out of this event.

Details regarding all of these events can be found on nyiaa.org. Hope to see you at one or more of our upcoming events.

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Editor's Corner



The NY Mets were eliminated from the World Series contention --- Just when I was starting to believe in their improbable run to the Championship. Ah well "Wait till next year!"

I'm following the media's coverage of the upcoming local and nation-wide elections. I'm paying attention to the media's coverage of the alleged misuse of electronic communications and the privacy issues surfacing in the alleged wire-tapping stories. As auditors, we are aware of how critical asset information is, and how challenging it is to balance its protection with the need to maintain the privacy of our employees and customers.

The IIA recently discussed our role in evaluating the risks and developing procedures to protect information. The webcast titled, "Information Security" discussed information security vulnerabilities and risks, as well as information security awareness program best practices.

Michelle, Editor

IIA New York Chapter

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The Institute of Internal Auditors New York Chapter

<http://www.nyiaa.org>

The Institute of Internal Auditors- New York Chapter

invites you to attend:

“Managing the Audit Function Leadership Symposium”

Presented by:

Michael P. Cangemi CPA, CISA President, Cangemi Company LLC

December 11, 2006

Time: 8:30 – 4:30

Place: *Deloitte & Touche, 2 World Financial Center, 3rd Floor, Meeting Rooms A & B*

Directions: Take Subway E Train to World Trade Center Stop or the N or R Train to Rector

Cost: \$ 235.00 Payable to the NY Chapter of the Institute of Internal Auditors

CPE Credits: 7 upon completion of the symposium

Send your registration form along with your payment to Rich Dapcic, 20 Broad Street, 8th Floor, New York, NY 10005. Registration forms can also be e-mailed to Rich at RDapcic@nyse.com. If you have any questions you can contact Rich at 212-656-2131. The registration deadline is November 24th. ***Space is limited to the first 30 registrants.*** A registration form template and compete course outline follows:

IIA NY Chapter Special Event Registration Form

December 11, 2006

Registrant Name	
Company	
Phone #	
Business Address	
Email Address	
Chapter Affiliation	
IIA Member	Yes No (circle one)

Please make your check payable to the NY Chapter of the Institute of Internal Auditors.

Managing the Audit Function Leadership Symposium

Where: New York, NY

When: December 11th 2006

The Managing the Audit Function Leadership Symposium is taught in a small class setting and is designed to help enhance your audit function and your career. My goal is to empower advancing managers and audit directors by giving them some new ideas and helping them address specific management issues they are facing now. In addition you will participate in discussions of crucial audit management and emerging issues with minimum time out of the office. Lecture sections are based on the experiences of the faculty and his successful book, "Managing the Audit Function", now in its third edition and recently published in Chinese! These lectures are supplemented by facilitation of round table discussions to create a shared learning experience. Each participant will receive an autographed copy of **Managing the Audit Function**.

Faculty

The facilitator, Michael P. Cangemi, has been a Chief Audit Executive and a partner in charge of Audit and IT practices at two accounting firms. In addition, as his career progressed he has been in key senior management positions including CIO, CFO, CEO, a Board member, an audit committee chair. This unique real life experience will give you another point of view on issues you face in the day to day management of your function! In addition Michael is an award winning author who has penned books and has been the Editor-in-Chief of IS CONTROL Journal since 1987. Writing his popular column, "Issues & Comments" keeps him at the forefront of emerging issues in the assurance and governance community.

As the lecturer and facilitator, Michael keeps the conversations lively; you will learn as much from your peers as you do during lecture and the small class size with a target of 25-30 ensures everyone has the opportunity to be heard. The interested manager will learn vital, up-to-date knowledge and skills required to supervise, manage and succeed.

Program Features

Small group size to improve the learning experience and encourage active participation

Program designed to address timely topics, emerging issues and your issues.

Networking -ample opportunities to expand your "network" and exchange ideas with peers.

CPE Credits - earn 7 CPEs for completion of the symposium.

Receive a personal copy of Managing the Audit Function - The course covers the most critical sections of the popular book, Managing the Audit Function, now in a third edition. A copy of the book will be provided to each participant.

Managing the Audit Function Leadership Symposium

Where: New York City
When: December 5th, 2006

Outline

Module 1 8:30 to 9 Introductions, Background, Goals & Objectives

Goals for this symposium:

Your personal development - Step aside from the vigor's of the daily routine and think about management issues. Strengthen your leadership skills & vision.

Address your organizations most pressing issues and discuss with faculty and peers.

Module 2 9 to 9:45

Lecture -The real purpose of Governance - Capital Formation; Bubble Markets and Frauds lead to governance, but what does management think!

Module 3 9:45 to 10:15

What is a business and what is management?
Business is difficult, customers lead the way.
(Seabiscuit Film clip)

Module 4 10:15 to 11am

Discussion of emerging issues: What are the issues facing you as a manager and your Audit Function today!!!!

Break out group: (Leader and Scribe page 215)

What are the emerging or "around the bend" issues for IA?

Module 5 11 to 11:30

Elements of a world class audit function: **Management & Administration**
People, procedures, and finding significant issues and positive deliverables

**Module 6 11:30 to 12 Audit Methodology Part one
Planning process and time reporting**

12 to 1 PM Lunch

**Module 7 1 to 1:30 Audit Methodology Parts two & three
Audit Performance Process
Audit Reporting process**

Module 8 1:30 to 2pm Long term Effectiveness

Managing the effectiveness of the audit function:
Quality Assurance
Continuous Improvement

Module 9	2 to 2:30	Interacting with your senior management and the audit committee.
Module 10	2:30 to 3pm	Beyond SOX 404 – Creating Positive Deliverables Marketing the audit function Flextime
Coffee	3 pm to 3:15	
Module 11	3:15 to 4pm	New areas of focus Employee Retention Focus on Fraud Focus on Continuous Audit
Module 12	4 to 4:30	Networking, why and how and discussions Closing thoughts and discussions

Goals for this symposium:

Your personal development, so step aside from the vigor's of the daily routine, and think about management issues. Strengthen your leadership skills & vision.

Address your organizations most pressing issues and discuss with faculty and peers

Testimonials

Excellent Seminar –encompassed the advertised subject matter and so much more. (I) would attend more lectures by Mr. Cangemi. Andrew Madejczyk, Vice President, FreshDirect

Good general information – well polished speaker. I felt I got my money's worth. One thing you can't get in a book is attitude toward the job, and Michael presented it well, especially the tips! Michael Barnes, Manager, Novartis Audit, Novartis Corporation

CIA EXAM CANDIDATES

Now is the time to sit for and pass the Certified Internal Auditor (CIA) exam. To assist you the New York Chapter is yet again offering a preparation course.

<i>Section</i>	<i>Dates & Time</i>	<i>Cost</i>	<i>CPEs</i>
<i>Part I</i>	Monday, October 30, 2006 7 hours 8:30 AM to 4:30 PM	\$ 75	7
<i>Part II</i>	Tuesday, October 31, 2006 7 hours 8:30 AM to 4:30 PM	\$75	7
<i>Part III</i>	Wednesday, November 1, 2006 7 hours 8:30 AM 4:30 PM Thursday, November 2, 2006 3.5 hours 8:30 AM to 12:00 PM	\$100	10.5
<i>Part IV</i>	Thursday, November 2, 2006 3.5 hours 1:00 PM to 4:30 PM	\$50	3.5

Where?

New York Life Insurance
51 Madison Avenue (btw 26th and 27th Streets) – HR Learning Center, rooms
Madison north & south.

Reservations are on a “First Come Basis.” For Information & Registration contact:

Brian Mannix: e-mail Brian_Mannix@newyorklife.com; Telephone: (212) 576-5928 or
Juan Perez: e-mail juan_h_perez@newyorklife.com; Telephone: (212) 576-7984.

Refer-A-Friend

Word-of-mouth is the best advertising that money often cannot buy. It happens when one person sees value in something, tells another person about it, prompting that second person to seek out the same experience.

That is the concept behind The Institute of Internal Auditors' (IIA's) Refer-A-Friend Membership Campaign. This year's campaign runs from Oct. 1 through Nov. 15. The campaign continues to enjoy more success with each passing year. That is because members who participate find countless opportunities to share the value of IIA membership with a range of people including co-workers, friends, and fellow audit committee members. It's a topic they find relevant and easy to bring up during office meetings, coffee breaks, and social events. Some members have even referred individuals they end up conversing with while waiting for a flight.

For long-time IIA member and college professor Priscilla Burnaby, CPA, Ph.D., it's a no-brainer. The IIA provides services and programs her internal audit students at Bentley College, in Waltham, MA, can benefit from, so she strongly encourages them to join. "I'm not necessarily representative of other members in that I don't go out and beat the bushes," she says. "I simply see value in what The IIA offers and I always encourage my students to join. This semester will be no exception. There will likely be several students from my classes who join."

Throughout the semester, Burnaby assigns projects that often require her students to research current internal audit topics on the extensive IIA Web site, and also use the *Professional Practices Framework*. "I just think that every single individual, involved in the practice of internal audit, should be a member of the foremost organization maintaining and promoting the *Standards* for the profession," says Burnaby. "The *Standards* should be studied and understood by everyone in internal audit. That's why I think it's key for my students to join."

This year, each IIA member that refers a friend will be entered into a drawing for a chance to win one of three US \$500 Visa gift cards. Additionally, for each new member that person recruits, they will receive a US \$5 specialty coffee gift card as a thank you from The IIA. Complete campaign details are available at www.theiia.org/membership.



CARRYING ON A LEGACY – THE COMMON BODY OF KNOWLEDGE 2006

The Institute of Internal Auditors Research Foundation (IIARF) is committed to understanding how the practice of internal auditing is carried out around the world and using this knowledge to provide guidance to our more than 115,000 members. Today, this effort is taking a monumental step forward.

The IIARF is performing an ongoing research program, entitled the Common Body of Knowledge (CBOK), which will broaden our understanding of how internal auditing is practiced around the world. This comprehensive study will be updated every three years and will become a permanent program of The IIA Research Foundation.

What is the Common Body of Knowledge (CBOK)?

- The most important research study the IIARF has ever undertaken
- The first project funded by the William Bishop III, CIA Memorial Fund
 - We envision this project to be a living legacy of Bill's passion for internal auditing
 - Bill was a tremendous supporter of internal audit research and CBOK will provide a fitting tribute to Bill's contributions to the profession of internal auditing
- A comprehensive survey that will capture the state of the internal auditing profession throughout the world including:
 - The knowledge and skills that internal auditors possess
 - The varying skill and organizational levels that practice internal auditing work

CBOK Introductory Text

- The actual duties performed by internal auditors
 - The structure of internal audit organizations
 - The types of industries which practice internal audit
 - The regulatory environment of various countries
- CBOK will provide an understanding of the unique value-added role internal auditing has in organizations throughout the world
 - This understanding will enable us to better define the future of internal auditing and ensure that it remains a vibrant and relevant contribution to organizations
 - The results of CBOK will drive many crucial aspects of The IIA for the next 3 years, including:
 - Certifications and exams
 - Standards
 - Advocacy
 - Practice Advisories
 - Educational Programs
 - Educational Products
 - Publications

HOW CAN YOU PARTICIPATE?

- Visit the CBOK web site at www.theiia.org/CBOK and sign up to take the survey
- Encourage your co-workers and staff to take the survey when it is released
- Promote the survey within your organization, IIA chapter or affiliate and other professional groups

We anticipate the release of the survey in the third quarter of 2006. To learn more about CBOK, view project phases, sign up to participate in the survey or keep up to date on the project's status, visit www.theiia.org/CBOK.



IIA/NY Chapter 2006-2007

Seminars

at Madison Square Garden

September 8, 2006

Jeffrey Beck

- Champions of Change Business
Process Audit Workshop

October 13, 2006

Randy Marchany

Virginia Tech IT Security Office and Lab
- Auditing Wireless Networks

November 10, 2006

Steve Adubato (Morning)

- Make the Connection: Improve Your
Communication at Work

Tim Pison (Afternoon)

- Negotiation Skills

December 8, 2006

Rich Lanza

- Automating Your Audit Department for
Improved Efficiency & Effectiveness

January 12, 2007

Frank Voehl

- Achieving Business Excellence Through
Auditing

February 16, 2007

Sandra Miller

S.J. Miller & Associates

- Leadership Skills for Auditors

March 23, 2007

- Annual Audit Seminar

April 13, 2007

Nick Barone

- Addressing the Internal Auditor's
Obligations to Detect & Prevent
Fraud within the Department

May 4, 2007

John McKeever

Contemporary Business Concepts

- Fraud Prevention Internal Controls The
Keys to Success

For More Information Visit our Website at <http://www.nyiia.org/>

You're Invited to our Garden Party
 Institute of Internal Auditors - NY Chapter
Luncheons
 at
Madison Square Garden

September 8, 2006

Rich Cody

Former NJ Governor

-Experiences in the Public Sector

October 13, 2006

Nicole Silsby

Deloitte & Touche LLP

-Assessing Your Organization's Governance Processes

November 10, 2006

Steve Adubato, Ph.D.

- Communication Skills

December 8, 2006

Steve Goepfert

IIA Chairman of the Board

- IIA Activities & the "Tell the World" Theme

January 12, 2007

Lynn Bruneau

Protiviti

-SOX Lessons Learned

February 16, 2007

ACL

-Continuous Monitoring: Effective Strategy for Effective Controls

March 23, 2007

- Annual Audit Seminar

April 13, 2007

Ernst & Young

- Ho to Combine the Role of the Auditor as well as Trusted Advisor

May 4, 2007

- Awards Presentation

For More Information Visit our Website at <http://www.nyiaa.org/>

Career Opportunity

Job Title: Internal Auditor
Location: White Plains, NY

About the Organization

Pentegra Retirement Services is a pension service company located in White Plains, NY.

Description

Reporting directly to the Audit Committee Chairman of our Board of Directors, the Internal Auditor is responsible for implementing an internal audit program for Pentegra Retirement Services and directing the activities of the internal auditing function.

Responsibilities

- Review and evaluate the adequacy and effectiveness of Pentegra Retirement Services' systems of internal accounting, financial and other operating controls and the extent of compliance with these controls and other policies, plans and procedures.
- Develop and present an annual audit plan to the Audit Committee for approval and submit revisions to the annual audit plan for approval as needed.
- Schedule audits to ensure that each area of the organization is audited regularly. Initiate spot audits.
- Coordinate audit efforts with those of company's external auditors and other inside and outside resources of audit and compliance services, to avoid duplications and ensure that issues raised as a result of the reviews are appropriately addressed.
- Formulate practical internal audit functions to be incorporated into operations.
- Offer solutions to improve control environment to meet Pentegra standards and follow-up with managers and professionals to ensure satisfactory resolution.
- Provide audit reports to the Audit Committee and management with

recommendations to ensure each function continues to operate in accordance with established regulations, laws, policies and procedures.

- Report directly to the Audit Committee on a regular basis regarding:
 - Action that has been taken on significant audit findings, including those reflected on the exception report.
 - Efforts to direct audit activities toward the highest exposures to risk and toward increasing efficiency, economy and effectiveness of operations.
 - Adequacy of the internal audit plan
 - Audit schedule status and any recommendations for revision.

Qualifications

- Demonstrated ability to direct the internal audit function.
- Familiarity with defined benefit and defined contribution plans.
- BA/BS degree or equivalent (preferably in Finance or Accounting).
- Minimum of 5 years relevant experience.
- Demonstrated proficiency organizing and prioritizing work to meet deadlines.
- Strong verbal, written, analytical and persuasive skills.
- Ability to interact effectively with all levels of employees and management.
- Must be have working knowledge of word processing and spreadsheet software as well as using a calculator

Send resume, letter and salary history/requirements to: Colleen M. Zanicchi, Assistant Vice President, Human Resources, Pentegra Group, 108 Corporate Park Drive, White Plains, NY 10604-3805, Fax: (914) 694-9384, E-mail: czanicchi@pentegra.com

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New York Chapter 2006/07
Board of Governors

Board of Governors (Term 2006-2009)

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